## **Categories of Presentation**

### **Category 1:** the 55th Conference on Glasses and Photonic Materials

- Oral and poster presentations are held.
- Oral presentation
  - Invited talk: 40min. including discussion.
  - Contributed: 20 min. including duscussion.
- Poster presentation with 1 min. oral presentation.
- Authors have opportunity to present background and summary of their study in brief in short oral presentation (1 min), prior to poster presentation.

### **Category 2:**the 10th GIC symposium

- Invited lecture: 40min. including discussion.
- Poster presentations with short oral presentations (1min.) are held.

# Category 3: Introduction of laboratories in academic organizations and public ressearch institutes.

• Only poster presentations are held.

## **Guidelines for Presentations**

#### **Oral presentation**

Oral and short oral presentations will be given using a PC projector. The symposium will prepare an LCD projector and a connector cable (VGA D-sub 15 pin cable). Presenters must bring your own PCs.

### **Poster presentation**

The poster board size is 110 cm wide and 165 cm height.

Prior to poster presentation, presenters in categories 1 and 2 will make short presentations (1 min.).

- Short oral presentations will be given using a PC projector.
- The symposium will prepare a PC only for the short presentation.
- Presenters are required to prepare a presentation file of 2 slides (A4 size) in pdf format.
- The file name should be "presentation number"+ "presenters family name"+.pdf.
- The presenters must install the above-mentioned pdf file into the PC at the registration desk.