## 3<sup>rd</sup> International Congress on Ceramics (ICC3) Instructions for Presenters

## **Oral Presentations**

## **Time Allocation for Presentation**

Principally time allocated for oral presentations is 15 min for a contributed presentation and 30 min for invited lectures. Please count 1 min for preparation before starting within each presentation time. Also, please include 2-3 min Q&A for contributed oral presentations, and 5 min for invited lectures. For your presentation schedule and time allotted, please check the program on the website below:

ICC3 Congress Program <a href="http://www.ceramic.or.jp/icc3/program.html">http://www.ceramic.or.jp/icc3/program.html</a>

## **Equipment for presentation**

Oral presentation rooms will be equipped with the following items:

- -1 laptop PC (Windows XP, Microsoft PowerPoint2010, Adobe Acrobat)
- -1 LCD video projector
- -1 screen
- -1 laser pointer (You are encouraged to bring your own.)

You are requested to bring data of your presentation on a CD-ROM or a USB memory stick. Alternatively, you can also use your own PC. If you use Macintosh or your presentation data with animation, please bring your own PC.

When you prepare a PowerPoint file for your presentation, please be sure that all graphic files are properly embedded.

Prepared projectors have a D-sub 15pins connector as a video interface. If you are a Macintosh user, please bring a necessary adaptor.

D-Sub 15pins



During the presentation, please be sure that your PC is connected to a power source to avoid battery accidents. Electric currency is uniformly 100 volts AC throughout Japan, but with two different cycles: 50Hz in eastern Japan, and 60Hz in western Japan including Osaka. Electric outlet sockets accept a two-leg plug.

A type (Two-leg plug)



We appreciate your kind cooperation in running the program smoothly.

If you have any questions, please contact: ICC3 Paper Submission Office.

icc3-p@ics-inc.co.jp