

# Instructions for preparation of a preprint for the Annual Meeting of The Ceramic Society of Japan, 2005

Please use horizontal A4 page setup.

presentation number

(If you send preprints by mail, please write your presentation number in pencil.)

← Leave more than 25 mm of blank space. The Society will insert your presentation number. →

## Title (bold characters)

(Affiliation) Name(s) of author(s) , (Affiliation) Name(s) of author(s)....

Use this space to present an abstract of 50-100 words in English should be presented.

Address for correspondence: email address or fax number

↑  
Approx.  
40mm

}  
50mm

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## Main text

- 1) Please use an A4 sheet with a horizontal page setup for each presentation.
- 2) Each prepared preprint will be reduced to 70% of its original size; please use a 9-point font for the abstract and an 11-point font for the main text. Use double columns for long text. (Send us your original, unreduced preprint after checking the clarity and legibility of characters and figures with the preprint reduced to 70% of its original size.)
- 3) Mark the name of the presenting authors with an asterisk (\*) symbol. Leave a line between the names and affiliations of the authors and the abstract.
- 4) Use bold characters for the title. The abstract should be from 50 to 100 words in length.
- 5) Include the address for correspondence after the abstract (email address or fax number). Use the supervisor's address when the presenting author is a student.
- 6) Use a horizontal line to separate the abstract and the main text.
- 7) Use 30 mm (left and right) and 25 mm (top and bottom) margins. Please do not draw frames.
- 8) Do not forget to write your presentation number in pencil in the upper right hand corner of the sheet.
- 9) Use SI units.
- 10) Send two abstract sheets (one original and one copy).

## Deadline

**1. Via WWW: February 1, 2005 ( Site for submission is available now )**

**2. By mail : January 27, 2005 ( Please send your preprints to: The Annual Meeting Section,  
The Ceramics Society of Japan, 2-22-17 Hyakunin-cho, Shinjuku-ku,  
Tokyo 169-0073, Japan)**

**(Preprints received after the deadline can not be included in the proceedings.)**

**No changes of titles, affiliations or names will be accepted.**

→ (Please do not draw this frame.)