

# Instructions for preparation of a preprint for the Annual Meeting & Fall Meeting of The Ceramic Society of Japan

Please use horizontal A4 page setup.

**presentation number**

(If you send preprints by mail, please write your presentation number in pencil.)

← Leave more than  
25 mm of blank  
space. The Society →  
will insert your  
presentation number.

## Title (bold characters)

(Affiliation) Name(s) of author(s) , (Affiliation) Name(s) of author(s)...

Instructions for preparation of the annual meeting manuscript /○ H.Sena,W.Nagase (Ceramics U.) , J.G.Brandis (Corsica U.) /The manuscript should be typewritten on one side of white A4(210×297 mm)paper with 25 mm margins for top and bottom and 30 mm margins for left and right. Presentation title, authors' names, affiliations and an abstract of 50-100 words in English should be presented. Please read carefully the following instructions and prepare a clear manuscript for the annual meeting.

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↑  
Approx.  
40-50mm

## Main text

- 1)Please use an A4 sheet with a horizontal page setup for each presentation.
- 2)Each prepared preprint will be reduced to 70% of its original size; please use a 9-point font for the abstract and an 11-point font for the main text. Use double columns for long text. (Send us your original, unreduced preprint after checking the clarity and legibility of characters and figures with the preprint reduced to 70% of its original size.)
- 3)Mark the name of the presenting authors with an asterisk (\*) symbol. Leave a line between the names and affiliations of the authors and the abstract.

- 4)Use bold characters for the title. The abstract should be from 50 to 100 words in length.
- 5)Include the address for correspondence after the abstract (email address or fax number). Use the supervisor's address when the presenting author is a student.
- 6)Use a horizontal line to separate the abstract and the main text.
- 7)Use 30 mm (left and right) and 25 mm (top and bottom) margins. Please do not draw frames.
- 8)Do not forget to write your presentation number in pencil in the upper right hand corner of the sheet.
- 9)Use SI units.
- 10)Send two abstract sheets (one original and one copy)

→ (Please do not draw this frame.)