

**Please use portrait A4 page setup.**

Top margin  
25 mm

**Only PDF file is acceptable.**

Leave more than 30 mm  
of blank space for  
presentation number

**Example of the CerSJ 25th Fall Meeting Preprints**

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The manuscript should be typewritten on A4 (210 × 297 mm) paper with 25 mm margins for top and bottom and 20 mm margins for left and right. Presentation title, authors' names, affiliations and an abstract of 50-100 words should be presented. Please read carefully the following instructions and prepare a clear manuscript for the fall meeting.

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Approx.  
55mm

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65mm

(Main text)

- 1) A Microsoft Word template file for preprints is available at the meeting web site:  
<http://www.ceramic.or.jp/ig-syuki/25th/index-e.html#Guidelines>

Please download and use the template file for preparation of preprints.

- A4 sheet with a portrait page setup with margins of 20 mm (left / right) and 25 mm (top / bottom).
- Font sizes are 12-point (Bold) for a presentation title, 9-point for an abstract, and 10-point for a main text.
- Color pictures/graphs are acceptable, although text should be black in color.
- Only single column format is acceptable.
- Presentation numbers and the copyright information will be added after acceptance by the meeting secretariat.

- 2) Preprints for each presentation in the special sessions should be within 2 pages (please confirm session organizers' instruction). Preprints for the general sessions limited to 1 page for each presentation.

- 3) Only PDF file is acceptable. Please make a PDF file in accordance with instruction below.

- Each PDF files should be readable and printable using Adobe Acrobat Reader 5.0 and later.
- Each PDF file may not exceed 3 MB.
- Fonts used in the abstract should be embedded to avoid character garbling.
- Please do not add security features to the file.

Left  
margin  
20 mm

- 4) Guideline for description.

- The preprints are constructed from presentation title, affiliation(s), name(s) of author(s), abstract, (50 to 100 words) and main text.
- The presenting author should be indicated by underline.
- A blank line should be added after title, names of authors (affiliations), and abstract, respectively.
- The contact information(e-mail address or facsimile number) of the corresponding author should be inserted after the abstract. If the presenting author is a student, the supervisor's information would be helpful.
- The abstract and the main text should be separated with a solid line.
- The recommended resolution of pictures and figures is 600 dpi.
- Please use SI units.

Right  
margin  
20 mm

→ (Please do not draw this frame.)